



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**FEBRUARY 25, 2021**  
**VIA ZOOM VIDEO COMMUNICATIONS AND LIVE ON YOUTUBE**  
**DUE TO COVID-19 RESTRICTIONS**

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken, President, Ms. Christine Monterosso, Vice President, Mr. Carlo Prinzo, Ms. Regina Rule and Ms. Ann Marie Curd, Trustees

**MEMBERS OF THE BOARD ABSENT:** NONE

**STUDENT DELEGATE PRESENT:** Mir Zayid Alam

**ADMINISTRATIVE STAFF PRESENT:** Dr. Vincent Butera, Superintendent; Rosemary Johnson, Deputy Superintendent for Business and Operations; Dr. Gaurav Passi, Assistant Superintendent for Curriculum and Instruction; Allison Rushforth, Executive Director of District Special Education Programs and Pupil Personnel Services and several other administrators.

**CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**MOTION:** The Board of Education convenes herewith a Regular Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

7:42 p.m. There were over 130 community members and staff in attendance via Zoom

**A. Recognition**

**Manhasset Morning Show Debut**

Serena Mancuso  
 Victoria Gagliano  
 Max Pugliese  
 Megan Amato  
 Anna Stougiannou

**B. Approval of Minutes** (Enclosures)

**MOTION:** The Board of Education hereby approves the minutes of the February 4, 2021 Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

**C. Superintendent's Report**

**D. Student Delegate's Report**

**E. Fund Balance Presentation**

Rosemary Johnson

**F. Discussion of Capital Reserve Proposition**

Rosemary Johnson

**G. Gifts to District**

**Acceptance of Gift of Face Shields** (Enclosure)

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift of 300 face shields valued at \$300.00 from The Randall Family.

**Acceptance of Gifts from The Manhasset SCA for Enrichment Programs** (Enclosure)

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept the following gifts from the Manhasset School Community Association for enrichment programs as follows:

- 12/11/20: Elementary Enrichment for Shelter Rock 1st Grade - Reptiles and Amphibians Virtual Program in the amount of \$1,250
- 1/22/21: Elementary Enrichment for Shelter Rock 5th Grade - Birds of Prey by VFW in the amount of \$300

**H. Policy Review**

<b>Second Reading</b>	
0110	Sexual Harassment - Introduction to Policies
0110.1	Sexual Harassment of Students

0110.1R	Sexual Harassment of Students Regulation
0110.2	Sexual Harassment of Employees
0110.2R	Sexual Harassment of Employees
0110.2E	Complaint Form for Reporting Sexual Harassment - Employees
0115	Student Harassment and Bullying Prevention and Intervention
0115R	Student Harassment and Bullying Prevention and Intervention Regulation
0115E	Student Harassment, Harassment and/or Bullying Complaint Form

## **I. Board Discussion and Committee Reports**

1. Audit Committee
2. CAC Finance
3. MAAC and Indians Rock (Athletics)
4. School Community Association (SCA)
5. Tower Foundation - Carlo Prinzo
6. PASE (Special Education) - Christine Monterosso
7. CASA

## **J. Personnel Schedule** (Enclosure)

**Appointments (68) and TBA Appointments (4)** (As per MEA and MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule A-21, Appointments.

**Be It Hereby Resolved** that the Board of Education (“Board”) appoints Gabriella Abrams to a two year probationary appointment as a Social Studies Teacher (tenure area: Social Studies) effective 3/1/2021, subject to applicable laws and regulations regarding the granting of tenure.\*\*

**Whereas**, on 3/28/2019, Jacqueline Burgos was appointed to a probationary teaching position (tenure area: World Languages), effective 9/1/19, with credit toward her probationary period for service as a leave replacement teacher in said tenure area; and

**Whereas**, appropriate certification did not become effective until 2/28/19, thus rendering Ms. Burgos ineligible for a shortened probationary period;

**Now, therefore, Be It Hereby Resolved** that in accordance with applicable law, Ms. Burgos’ probationary period is hereby adjusted to a four-year probationary term, effective 9/1/19. \*\*

\*\*Pursuant to Education Law section 3012-d and Commissioner’s Regulations, in order to be considered for tenure, said individual probationary appointees must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

**Settings of Salary (11)** (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule S-14 Settings of Salary

**Granting of Tenure (1)** (As per MESPA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule G-3 Granting of Tenure

**Whereas**, Michael Fabio was appointed as a 1.0 FTE Teaching Assistant effective 1/7/2016 and thereafter served continuously in that capacity for at least 40% of his course load during the following four (4) years; now therefore

**Be It Hereby Resolved** that Mr. Fabio achieved tenure by acquiescence as a Teaching Assistant effective 1/7/2020.

**Terminations (9)** (As MESPA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule T-19, Terminations.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

#### **K. Consent Agenda**

##### **1. CSE/CPSE/Section 504 Minutes** (Enclosures)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated February 25, 2021.

##### **2. Ratification of Conference Requests** (Enclosures)

**MOTION:** The Board of Education hereby ratifies the Conference Requests reviewed by Assistant Superintendent Passi and approved by the Superintendent and the Business Official. These requests are on file in Central Office and available for review, if requested.

##### **3. Approval of Memorandum of Agreement with Nassau County Board of Elections** (Enclosure)

**MOTION:** The Board of Education of the Manhasset UFSD hereby approves the Memorandum of Agreement between The Manhasset Union Free School District and The Nassau County Board of Elections for the rental of voting machines for the May 18, 2021 school vote and election, and authorizes the Board President to execute said Memorandum of Agreement on behalf of the Board.

##### **4. Approval of Warrant and Wire Report for the Period Ended January 2021** (Enclosures)

**MOTION:** The Board of Education of the Manhasset Union Free School District approves the Warrant and Wire Report for the period ended January 2021.

##### **5. Resolution to Excess English Textbooks**

The Manhasset Union Free School District Board of Education has determined that the English books listed below are obsolete and cannot be salvaged or utilized effectively or

economically by the District, and authorizes the English books to be discarded or donated in whatever way the District sees fit.

<b>Title</b>	<b>Author</b>	<b>Pub</b>	<b>Date</b>	<b># of copies</b>
The Taming of the Shrew	William Shakespeare	Folger's	1963	65
Hamlet	William Shakespeare	Folger's	1992	160
The Oresteia	Aeschylus	Penguin	1975	52
A Separate Peace	Knowles	Scribner	1987	48
Candide	Voltaire	Bantam	2003	90
The Oresteia	Aeschylus	Penguin	1977	71
Romeo and Juliet	Shakespeare	Folger's	2011	75
Red Pony	Steinbeck	Penguin	1992	59
Lincoln Douglas Debate	Mezzera	NTC	1994	63
Human Comedy	Saroyan	Laurel	1971	110
Adventures of Huckleberry Finn	Twain	Bantam	1981	29

**6. Resolution to Designate Alternative Appeals Officer**

**WHEREAS** the Board of Education (“Board”) of the Manhasset Union Free School District (“District”) recognizes that the Freedom of Information Law (“FOIL”) requires the designation of a FOIL appeals officer in accordance with Public Officers Law Section 98(4); **WHEREAS**, the Board has designated the Superintendent of Schools to serve as the FOIL appeals officer pursuant to District Regulation No. 1120R;

**WHEREAS**, the District seeks to designate an alternate FOIL appeals officer; and **NOW, THEREFORE, BE IT RESOLVED** that the District hereby designates the President of the Board to serve as an alternate FOIL appeals officer.

**MOTION:** The Board of Education hereby unanimously approves the consent agenda.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

**L. Upcoming Items of Interest**

**Upcoming Board of Education Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
<b>March</b>				
11	Thursday	Board Meeting and Budget Presentation	*	8:00 pm
25	Thursday	Board Meeting and Informal Budget Hearing	*	8:00 pm
<b>April</b>				
8	Thursday	Board Meeting and Informal Budget Hearing	*	8:00 pm

20	Tuesday	Board Meeting/Manhasset Budget Adoption and BOCES Board Adoption/Board Elections	*	8:00 pm
<b>May</b>				
6	Thursday	Board Meeting and Budget Hearing	*	8:00 pm
18	Tuesday	Budget Vote and Elections and Board Meeting	TBD	TBD
<b>June</b>				
3	Thursday	Board Meeting	*	8:00 pm
16	Wednesday	Board Meeting	*	8:00 pm

### Upcoming Board Policy Meetings

Date	Day	Meeting	Location	Time
<b>February</b>				
26	Friday	Policy Meeting	*	8:30 am
<b>March</b>				
5	Friday	Policy Meeting	*	11:00 am
12	Friday	Policy Meeting	*	8:30 am
26	Friday	Policy Meeting	*	8:30 am
<b>April</b>				
16	Friday	Policy Meeting	*	8:30 am
23	Friday	Policy Meeting	*	8:30 am
30	Friday	Policy Meeting	*	8:30 am
<b>May</b>				
7	Friday	Policy Meeting	*	11:00 am
21	Friday	Policy Meeting	*	8:30 am
<b>June</b>				
4	Friday	Policy Meeting	*	8:30 am
18	Friday	Policy Meeting	*	8:30 am

**\*Due to Covid-19 restrictions, meetings will continue to be held via Zoom Video Communications or other similar platform.**

**M. Open Discussion:** Participants were invited to ask questions and make comments.

### **N. MOTION TO ADJOURN MEETING**

On motion duly made at 10:38 p.m., the Board adjourned the Regular Meeting.

**MOTION:** The Board of Education hereby adjourns the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED: 5-0**

Respectfully submitted,  
Christine N. Michelen  
District Clerk